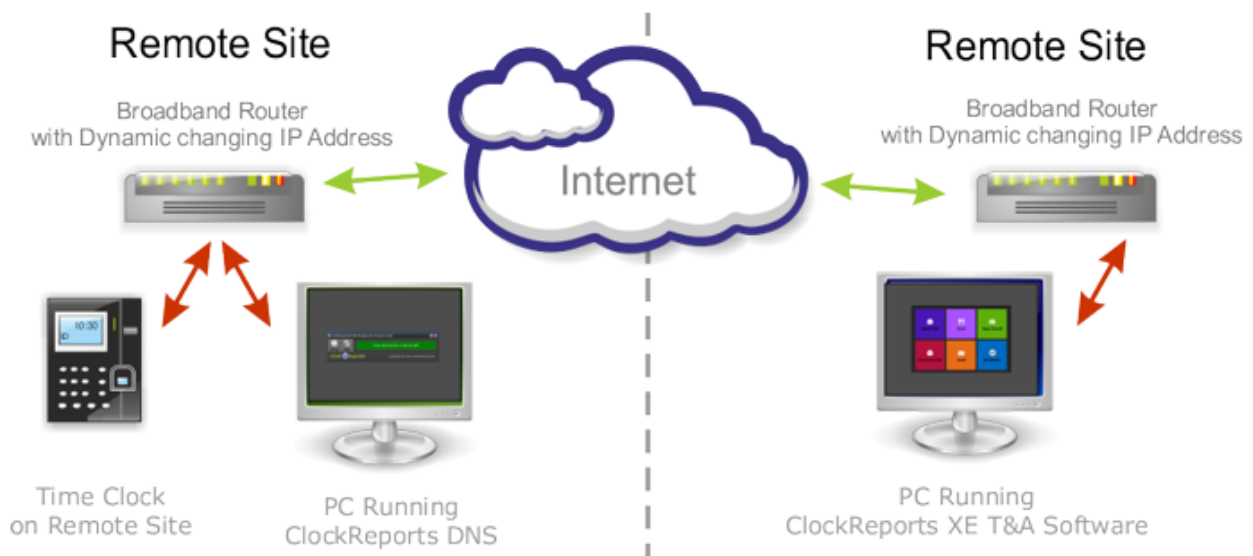

CLOCKREPORTS XE DYNAMIC DNS SETUP GUIDE FOR REMOTE SITES



Overview

This ClockReports Dynamic DNS application is designed to be installed on remote sites that have changing internet IP addresses. The application automatically informs our ClockReportsXE T&A desktop software via the cloud that the IP address on the remote site has changed.



IMPORTANT: You will need the correct serial number of the time clock which is on the DNS site. If the serial number is incorrect then you will not be able to activate your DNS software and the DNS IP address will not function!

For support please use our free help desk on our website...
www.clockreports.com

The ClockReports DNS needs to be installed on a Windows PC connected to the same network as the time clock on the remote site.

Now when an office location wants to sync data from a remote site to their ClockReportsXE T&A software the application will automatically get the new IP address and sync.

Requirements

- Remote site needs a Windows PC, XP, Vista, 7, 8 or server.
- Broadband Internet connection with a changing internet IP address.
- Port forwarding from the broadband router to the IP address of the employee time clock.

The ClockReports DNS software will need to communicate with our cloud servers every 15 to 20 minutes so you must allow a rule for the software to pass through the network firewall.

If the windows PC is turned off or the DNS software is shut down then the system will not function until the computer is turned on again.



Installation

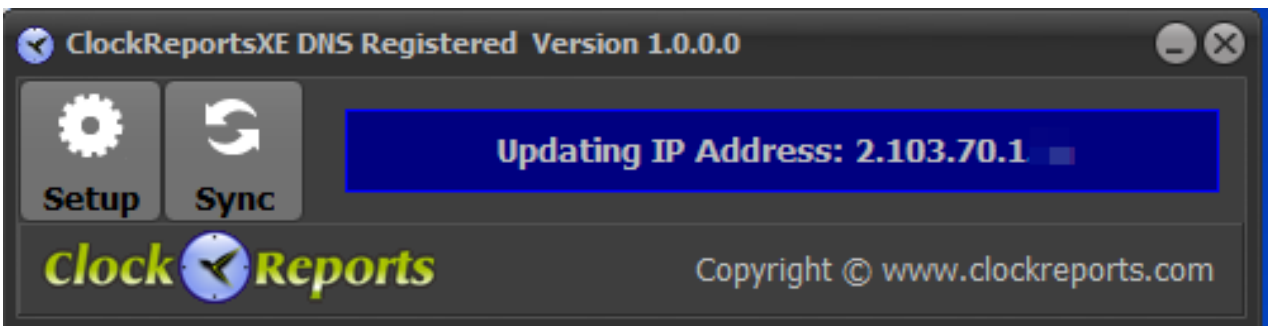
On the remote site with time clock please Install the software on a suitable PC from the CD-ROM or from a download by double clicking the setup program (ClockReports_XE_DNS_setup_x_x.exe), then follow the onscreen instructions to complete the install. Once installed you will find a new icon on your desktop, double click to start the ClockReports DNS application.

Initial Setup

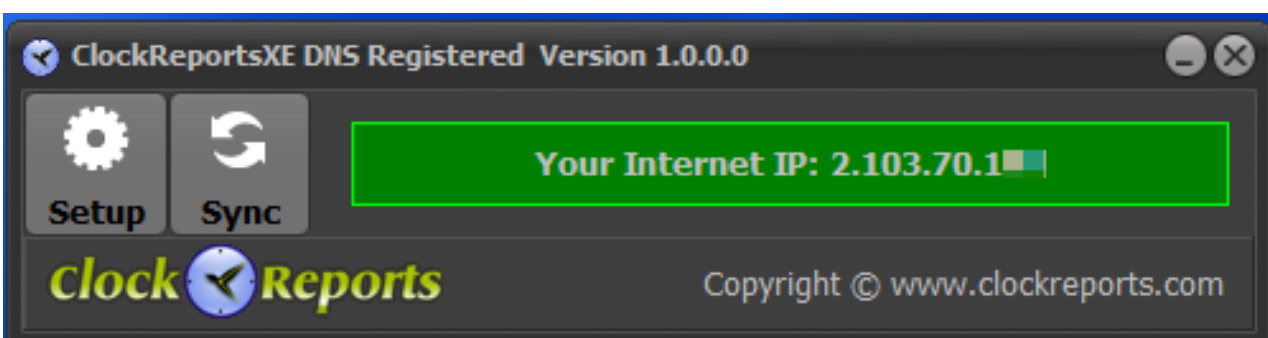
Once the software has loaded you will see the following screen, please enter the serial number of the time clock which is on the same remote site where you are installing this DNS software.



Once you have entered the correct serial number (**Step 1**) you can test by clicking the Sync button (**Step 2**). The software will attempt to contact our cloud servers and update.

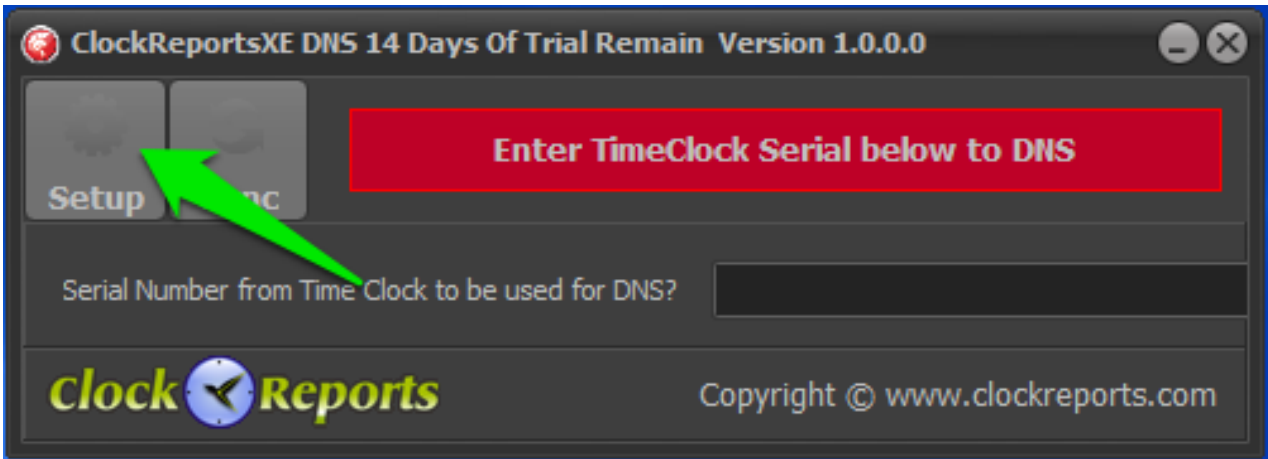


if successful you will see the green coloured display after a few seconds...



Complete Setup

Complete the setup by clicking the Setup button to go to the software activation page. Note: To complete this step your computer must be online.



In the Activate window enter your company name and email address (**Step 1**) then click the Activate Now button (**Step 2**) to register your software. If it fails please restart the software and check you have the correct serial number and that you have purchased the software already from our website: www.clockreports.com.



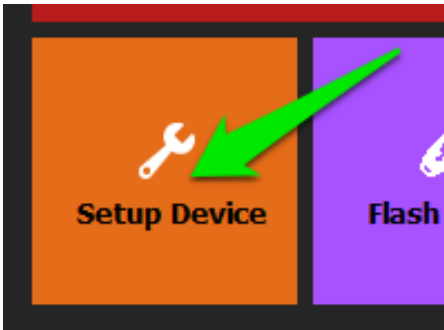
Click the Auto run button (**Step 3**) if you want the software to start up automatically when the windows PC logs in.

If you fail to activate the software will run in trail mode for 14 days before expiring you will then no longer be able to use the software until its activated.

If installing on more than one PC or have multiple users you can purchase additional activation keys from our upgrades page on our website.

Configuring ClockReportsXE software to use the DNS

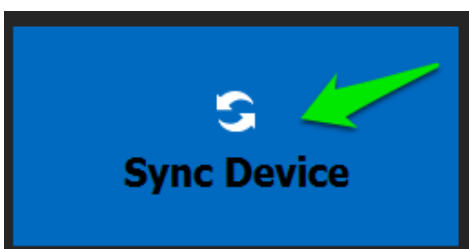
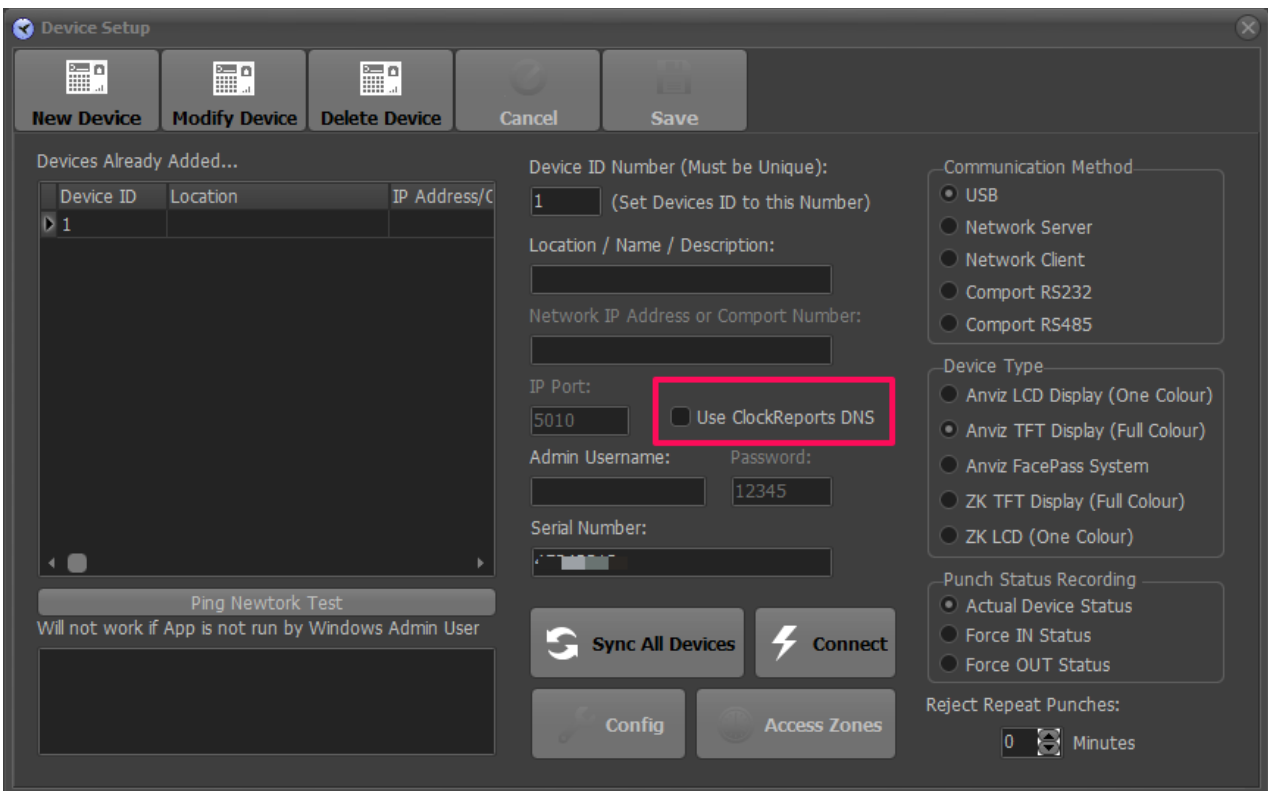
Go to the other computer on the other remote site which has our ClockreportsXE T&A software already installed.



Note: You will need to be running the latest version of ClockReportsXE along with an active Advanced or Ultimate subscription.

From the Home screen in the software click the Setup Device button.

In the Device Setup window enable the check box to use DNS for the remote device and then click the save button.



You can now close the Device Setup window and return to the Home screen where you can click the sync device button.

The software will then connect to the cloud and retrieve the changing IP address of the remote site automatically before syncing.

Setup Complete.